



SFGSL Field Responsibility Guidelines - All Fields 2012

For purposes of these responsibilities, any statement referring to “team” includes the manager, coach and rostered players of the team. Any responsibility or consequence will be assigned to all parties registered as the team.

Each team will be required to participate in Field Responsibility duties. Your team may or may not be responsible for no less than 1 and no more than 2 field duties per season. This includes but is not limited to the following responsibilities:

“Opener” Responsibilities”

- 1) Put up any and all league sponsor banners.
- 2) Setting up bases per instructions provided with the equipment bag.
- 3) Inspecting the fields - making sure the fields are lined, free of trash and any hazardous materials around, making sure the bathrooms and gates are unlocked, making sure the fields are playable and the dugouts are orderly.
- 4) Fill out the On Site Checklist (provided in the clear plastic folders inside the equipment bag.)
- 5) Put out the clear plastic folder at each backstop for the umpires.

“Closer Responsibilities”

- 1) Take down any and all league sponsor banners.
- 2) Collect the clear plastic folders from each field. Remove the line up cards from each envelope and hand to appropriate board member on the field.
- 3) Collect up all bases and spikes and replace them in the equipment bag.
- 4) Make sure all contents are inside the bag, including extra game balls, hammers, bases, clear plastic folders, etc.
- 5) Inspect the fields to make sure they are free of trash and are clean and tidy.
- 6) Complete the On Site Checklist form and hand to the appropriate board member on the field (provided in the clear plastic folders inside the equipment bag.)
- 7) If necessary, communicate with the team scheduled as the “Opener” Team to coordinate the transfer of the equipment bag in a timely manner so that the “Opener” Team can set up the fields the following week as outlined by the “Opener” responsibilities.

Reporting Scores

If the scores are not handed to a board member at the end of the day and this results in the scores not being reported at all, the following consequences will be incurred by the “Closer” Team.

- 1) Any game played that day will be charged as a forfeit (no matter what the outcome) and a forfeit fine will be charged.
- 2) The “Closer” Team will be listed as a team not in good standing and could face additional consequences should the SFGSL Board review the circumstances and decide if further action is required.

If the board member who is supposed to be at the field at the end of the day is not found or is not present, the scores must be called in to the SFGSL Hotline by the “Closing Team’s” Manager and the score cards are to be placed in the self addressed envelope (found inside the clear plastic folder) and mailed to the SFGSL mailbox by the end of day Monday (the day immediately following the day of play).

If this is not done in a timely manner (i.e. within 36 hours) and to the best of the “Closing Team’s” ability, this will result in the consequences outlined under Reporting Scores.

The SFGSL Hotline Number is: 415.436.0707.

Failure to fulfill the responsibilities as outlined above.

The success of this league is dependent upon each team fulfilling its responsibility to set up and take down the field equipment in an accurate and timely manner as well as report the game scores to the hotline in a timely manner.

SFGSL 2012 San Francisco Gay Softball League



Any team which fails to fulfill their duties will incur consequences as outlined below.

Field Equipment

If the field equipment is not set up completely and accurately, to the best of one's ability, prior to the scheduled start time of the FIRST game of the day, the "Opener" Team responsible will be penalized with a forfeit. This includes a forfeit on their record and the forfeit fine of \$35.

If the field equipment is not set up completely and accurately, to the best of one's ability, prior to the scheduled start time of the SECOND game of the day, the "Opener" Team responsible will be penalized with a forfeit, the \$35 forfeit fine, and a \$50 per game to cover for any games which cannot be played due to the lack of bases. At this point, the manager, coach and players on this team may be listed as members not in good standing. The SFGSL Board will review the circumstances and decide if any further action is required.

If the field equipment is not taken down in a timely manner, to the best of one's ability, the "Closer" Team responsible will be penalized with a forfeit of the team's most recent winning game. This includes a forfeit fine of \$35.

If the field equipment is not taken down at all and the result is a loss of all equipment, or if the equipment is lost or misplaced by the "Closer" team, the "Closer" Team responsible will be held financially responsible for the entire cost of replacing the equipment, including the equipment bag itself. At this point, the manager, coach and players on this team may be listed as members not in good standing. The SFGSL Board will review the circumstances and decide if any further action is required.

If necessary, each "Closer" Team will be responsible for transferring equipment to the next team. Failure to do so will result in the "Closer" Team acquiring all "Opener" Team responsibilities for the following week. If the "Opener" responsibilities are not met, the team will incur consequences including and not limited to forfeited games and fines as described above.

If there are any questions or any concerns with the opening and closing of the fields, please speak to your board member immediately upon receiving the Opening/Closing schedule. Please also note that there will be phone numbers provided in each equipment bag for you to contact particular board members for assistance or when encountering any problems. Additionally, there will be a board member present at each field during all game times.